

Metro Deaf School  
Board of Directors Meeting  
Wednesday, September 17, 2008  
Approved Minutes

Attendance: Kelly Anderson, Tom Anderson, Liz Anazagasti, Jody Waldo, Erik Queen

Absent: Cheryl Pray, John Fechter

Ex-Officios: Dyan Sherwood & Nan Martin

Interpreter: Gina Alvarado

Note Taker: Jody Waldo

Guests: Steve Fenlon, Mary Burnes

The meeting was called to order at 5:55 pm.

1. Approve August Meeting Minutes (DM): **MOTION 08:9/17-1 Move to approve the meeting minutes from August as revised (E. Queen/L. Anazagasti). Motion Passed.**
  
2. Approve Meeting Minutes from August 20 (special meeting): **MOTION 08:9/17-2 Move to approve the meeting minutes from the August 20<sup>th</sup> special board meeting (T. Anderson/K. Anderson). Motion Passed.**
  
3. Director's Report (Dyan) IF  
MDS has 17 new students with a possibility of one more.  
The annual report is done.  
Dyan will begin to work on the deaf/mentor project in the near future.
  
4. Committee Reports IF  
Finance Committee Report:  
Kelly Anderson shared information regarding finances.  
See attached report  
Business Report:  
Nan Martin explained the most recent financial reports.

**MOTION 08: 9/17-3 Move to approve the financial reports as written. (E. Queen/T. Anderson). Motion Passed**

The auditors are coming the week of October 20<sup>th</sup>.

### Strategic Planning Committee:

Erik Queen shared information from the task force committee regarding grade level expansion and the merger with MNSA including the facilities/construction and financing. The next meeting will be on September 25<sup>th</sup>. After both schools vote on the merger, the task force will be dissolved. However, some of the committees will continue to work on the merger as needed.

Steve Fenlon, from MN Health Cap, shared information regarding the refinancing loan and the possible second loan necessary for construction to prepare for the merger with MNSA.

A brainstorming activity took place in regards to the merger.

#### 5. Board Calendar and Timeline (PL)

The board continues to be on track according to the calendar and timeline. Nan will send the current budget to the board members for review.

#### 6. Old Business

Sean Virnig's paper

Dyan met with Sean and gave him our revisions for his research paper.

#### Board training DM (10)

The board discussed having MACS design a training for MDS and invite MNSA to join our board for a joint training. Dyan will check with MACS to see if that would be an option.

#### 7. Recognition Needs (IF)

Team leaders for helping to make the beginning of the school year a success.

Julie Alrai, Sara Hansen, Jackie McNamara

Due process coordinators for all their hard work on enrolling all the new students this school year.

Kelly Anderson, Wendy Harris, and Debbi Praml

Mary Burnes for all her hard work getting the school year started.

#### 8. New Business

\*Clarification of persons in attendance at board meetings:

The board has agreed that Nan Martin will attend all the board meetings as an ex-officio member.

**MOTION 08: 9/17-4 Move to accept Employee Benefit Corporation as our flexible spending account administrator for the 08-09 school year, effective Oct. 1, 2008 (E. Queen/J. Waldo). Motion Passed**

The Facilities Renovation Grant is now done and all of the \$300,000.00 has been spent.

The meeting adjourned at 8:55 pm